

ALBERTA GAMES  
DIRECTORSHIP  
**SPORT**

The Director of Sport will make decisions regarding the entire Games in conjunction with other members of the Board of Directors, but will specifically be responsible for matters relating to all aspects of the Sports.

<b><u>RESPONSIBILITIES (SPECIFIC)</u></b>	
<b><i>Director</i></b>	<ul style="list-style-type: none"><li>• provides input into selection of Sports</li><li>• appoints Assistant Directors, if desired, to assist in coordinating the efforts of the Sport Chairs</li><li>• responsible for coordinating overall budget for Sports</li><li>• in liaison with Facilities Director, recommend facility upgrading/ construction needs to Board of Directors</li></ul>

<b><u>RESPONSIBILITIES(SPECIFIC)</u></b>	<b><u>TIME IN</u></b>
<b><i>Assistant Directors (Optional)</i></b>	<ul style="list-style-type: none"><li>• responsible for coordinating efforts for a determined number of Sports (i.e. Indoor Sports, Outdoor Sports, by venues)</li><li>• responsible to gather input/questions from each Sport Chair</li></ul>

<b><u>SPORT CHAIR</u></b>	<b><u>RESPONSIBILITIES(SPECIFIC)</u></b>	<b><u>CHAIRMAN TIME IN</u></b>
	<ul style="list-style-type: none"><li>• awareness of philosophy/objectives of Alberta Games</li><li>• responsible for all organizational details of sport competition</li><li>• awareness of Games policy and procedures</li><li>• maintain an accurate "Sport Planning Checklist"</li><li>• Liaise with venue manager</li><li>• recruit, register and schedule sport volunteers in cooperation with Volunteer Committee</li><li>• awareness of technical officials being provided by Provincial Sport Organization</li><li>• recruit result liaison that can provide input into development of results forms, and ensures sport results are posted at venue and entered in Results Program</li><li>• liaise with other Games committees that will offer a service at sport venues (i.e. medical, signage, communications, food services security, transportation, medal presentations)</li></ul>	

<b><i>Technical Officials</i></b>	<ul style="list-style-type: none"><li>• Technical Officials are provided by each Provincial Sport Organization to assist with the staging of Alberta Games</li><li>• arrange for an In-Person Registration</li><li>• provide accommodation, transportation and hospitality</li><li>• work with GOA Games Consultant to ensure mileage is reimbursed to out of town officials</li></ul>
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